



Williamstown
Community
and Education
Centre Inc



Semester Two 2019

9397 6168

Web: williamstown-spotswoodcc.org.au

Email: admin@wcec.com.au

ABN: 67 864 341 860 TOID: 4640 Inc. Ass. Reg. No: A0014000T

 Find us on Facebook

We are a Not-for-Profit Incorporated Association, a Public Benevolent Institution and endorsed as a Deductible Gift Recipient. Donations are tax deductible.



Semester Two 2019

Term Dates & Contact Details

TERM 3—15 JULY TO 20 SEPTEMBER

TERM 4—7 OCTOBER TO 13 DECEMBER

Joan Kirner House

14 Thompson Street, Williamstown, 3016

Spotswood Community House

598 Melbourne Road, Spotswood, 3015

OFFICE HOURS:

9:00 am to 4:00 pm

Monday to Friday

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About Our Centre

Established in 1974, Williamstown Community and Education Centre Inc has been servicing the community for more than 45 years.

We manage two houses, Joan Kirner House and Spotswood Community House.

Our two houses provide support, skill development and social activities. We deliver quality adult education programs that reflect the interests and needs of all sectors of our community.

We have a strong commitment to the use of new technologies to improve learning outcomes for our community.

Our aim is to supply affordable, quality programs in a supportive, comfortable environment for our community.

We offer a variety of courses, programs, support and user groups as well as childcare and programs for those with a disability.

Both of our houses are wheelchair-friendly, and those with a disability are welcome to participate in any class or program.



Accredited English Language Classes

All new students need to make an appointment and be interviewed to ensure they are placed in a suitable class.

We offer the English as an Additional Language (EAL) Framework course.

Courses are government subsidised depending on eligibility. Individuals must meet Victorian Skills First Eligibility requirements.

This training is delivered with Victorian and Commonwealth Government funding.

See our website for more details.

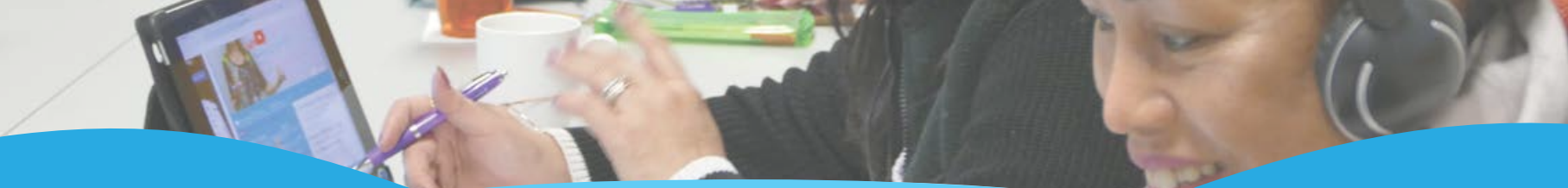
English Language Courses

- Certificate II English as an Additional Language.
- VU22605 Read and write simple descriptive and narrative texts.

Course Fees

Please contact our office for information on fees and timetables. Fees and charges are subject to change.





Pre-Accredited Courses

Skills for Education and Employment

GROUP/CLASS	WHERE	WHEN
Beginners Writing	Joan Kirner House	Mondays
Communication Skills / Basic Literacy (Disability Group)	Joan Kirner House	Mondays
Computers for Beginners	Joan Kirner House Altona North Library Altona Meadows Library	Mondays to Fridays
Introduction to Computers (Disability Group)	Joan Kirner House	Tuesdays Mornings
Beginners Reading	Dulcie Shaw House	Tuesdays
Intermediate Reading & Writing	Altona North Library	Tuesdays & Fridays
High Speaking	Joan Kirner House	Wednesdays
Intermediate Conversation	Spotswood Community House	Thursdays
Beginners Conversation	Spotswood Community House	Fridays

Suitable for people of working age who need help with reading, writing, numeracy or language skills to improve their job opportunities.

Clients must be referred to this training by Centrelink or a jobactive agency.



Clients are entitled to 650 hours free training within a two year period.

Job seekers need to be registered with Centrelink as unemployed and looking for work.



Adult Migrant English Program

Computer Classes

The Adult Migrant English Program provides up to 510 hours of free English language lessons to eligible migrants and humanitarian entrants.

In an AMEP class you will learn English language skills and information about Australian society.

Please call for referrals.




All computer classes are held at our modern training facilities at Joan Kirner House, Altona North Library and Altona Meadows Library.

We deliver a diverse range of computer classes each year. These classes are led by our friendly and experienced teachers. We offer classes for beginners to intermediate level students.

Please call the Centre for more information.

Topics covered include

- Computers for Absolute Beginners
- Using Word and the basics of word processing
- Creating a spreadsheet
- Performing basic calculations in Excel
- Using Clip Art, creating and editing newsletters, flyers, cards, etc.
- How to create an email address and use Outlook.



All Child Care programs are run by highly skilled and qualified staff who believe that children learn through play.

They provide a fun, happy, secure and caring environment where children can learn and grow.

Childcare and Children's Activities

GROUP/CLASS	WHEN	WHERE	CONTACT
Occasional Care	Monday, Thursday and Friday Mornings	Joan Kirner House	Call 9397 6168
Two + Year Old Activity Group	Tuesdays	Joan Kirner House	Call 9397 6168
After School Spanish Club	Tuesday Afternoons	Spotswood Community House	Call Gaby 0467 097 102
Three + Year Old Activity Group	Wednesdays	Joan Kirner House	Call 9397 6168
French Club for Kids	Wednesday Afternoons	Joan Kirner House	Call Jim on 0432 719 034
Hello Music Classes	Thursday Afternoons	Joan Kirner House	Call Karen 0414 776 613
Number Ninjas	Saturday Mornings	Joan Kirner House	Call Spiro on 0405 141 701
Adam Turnbull Acting	Saturday Mornings	Joan Kirner House	Call Adam on 0419 593 257

Community Development

COMMUNITY AND SOCIAL SUPPORT PROGRAMS

IPC Health Care

Joan Kirner House
Mondays and Wednesdays
Call 8368 3000

Odyssey House

Joan Kirner House
Tuesdays and Thursdays
Call 9420 7600

Adult Children of Alcoholics

Joan Kirner House
Saturday Mornings
Call Leisa 0425 768 808

Zonta Club of Melbourne's West Inc.

Joan Kirner House
Tuesday Evenings—Monthly
Call Faye 0411 607 995

SPONSORED PROGRAMS

Putting the Informal into Formal Learning

Sponsored by Hobsons Bay City Council

Extra Curricula Project

Sponsored by Hobsons Bay Community Fund

Be Connected

Sponsored by Good Things Foundation

RECREATIONAL PROGRAMS

Willy Wargaming

Joan Kirner House
Friday evenings
Call Lily 0414 831 899

CAE Book Club

Joan Kirner House
Tuesdays—Monthly
Call Pam 0418 347 691

Australian Boating College

Spotswood Community House
Call Daniel 0408 369 664

Council Library Book Collection

Books to enjoy while at the Centre
Not for loan
Joan Kirner House

Adam Turnbull Acting

Joan Kirner House
Saturday Mornings
Call Adam 0419 593 257

LIFESTYLE PROGRAMS

Willy Walking Group

Joan Kirner House
Wednesday Mornings
Call 9397 6168

Kadampa Meditation

Joan Kirner House
Monday Evenings
Call Daisy 0438 372 398

Gentle Yoga and Meditation

Joan Kirner House
Friday Mornings
Call Deb 0448 978 818
www.yogadanam.com.au

Bone Boosters (Gentle Exercise Program)

Joan Kirner House
Thursday Afternoons
Call 9397 6168

Plus Yoga

Spotswood Community House
Saturday Mornings
Call Nina 0418 175 744

Wu Tao Dance

Joan Kirner House
Saturday Afternoons—Monthly
Call Jo 0438 414 331

Sunrise Yoga and Meditation

Joan Kirner House
Thursday Mornings
Call Ron 0411 723 669



Facilities and Services

CENTRE AND ROOM HIRE

The houses and rooms can be rented on an ongoing or casual basis for meetings, seminars, children's birthdays, playgroups, programs and support and social groups.

For rates and conditions visit our website, drop in or call 9397 6168.



COMMUNITY SERVICES

- Monthly Newsletter with details of current and new initiatives, services and programs. To subscribe, email admin@wcec.com.au
- Free Open Access computer with internet access for local residents
- Mobile Phone Recharge Bar
- Photocopying is available in black and white or colour in A4 or A3 at reasonable rates
- Recharge Scheme
- Automated External Defibrillator
- Seed Bank
- Boomerang Bags
- Fresh Produce Exchange
- Book, DVD, CD and electronic games Swap
- Recycle Programs
- Coffee Machine
- Daily Newspapers
- Community garden beds
- Open access to Joan's Garden
- Referrals to local services
- Fliers, brochures and information on local services and events
- Free Community BBQ—Monthly
- Free Willy Walking Group—Wednesdays
- Free Morning tea—Wednesdays
- Environmental Awareness Programs
- Free WiFi

Events Calendar and Acknowledgements

How to Find Us

EVENT

WHEN

Keep Australia Beautiful Week	August
Adult Learners Week	September
National Children's Week	October
Recycling Week	November

OUR CENTRE GREATLY APPRECIATES THE SUPPORT OF

- Hobsons Bay City Council
- Victorian Adult Community and Further Education Board
- Victorian Department of Health and Human Services
- Victorian Department of Education and Training
- Commonwealth Department of Education and Training
- Mobil
- Blick Creative
- Naiko Personal Computers
- Hobsons Bay Community Fund
- Good Things Foundation
- Joncol Building Services
- Altona, Laverton Bank Branches and Point Cook Business Centre



- 1 Joan Kirner House**
14 Thompson Street, Williamstown
- 2 Spotswood Community House**
598 Melbourne Road, Spotswood
- 3 Altona North Library**
Cnr Millers and McArthurs Roads, Altona North
- 4 Dulcie Shaw House**
Walker Close, Altona North
- 5 Altona Meadows Library**
2 Newham Way, Altona Meadows